

**Brookdale Guitar Show
Warner Student Life Center
Brookdale Community College
April 30, 2017**

Dear Friend,

We hope the past year was profitable for you. We are excited to announce the return of the **Brookdale Guitar Show!** We apologize for the time off last year, the circumstances surrounding the cancellation were out of our control. We will be moving venues this year to the Brookdale Recreation and Events Center. This venue move will allow us to house all of our vendors in the same large room. The central location of the BREC, along with an easy load in/out for vendors, will make this move worth the wait!

Join **90.5 The NIGHT** for a celebration of guitars again this year in the spring.
Sunday, April 30, 2017 10:00am to 4pm

Rates: Starting at \$125 per booth

Price includes: 10'x9' Booth set-up, electricity and 2 passes for entry.

(Prices are non-negotiable)

Spaces will be reserved on a first come, first served basis. This year you will be assigned booth numbers. Relocating the day of the show is NOT an option. A check or a credit card number with a signed contract is your official reservation. **NO RESERVATIONS WILL BE MADE WITHOUT PAYMENT!** Contract is enclosed or on our website, www.brookdaleguitarshow.com.

This event is a fundraiser for Brookdale Public Radio, 90.5 the Night.

Best wishes,
Kristin Florio
Event Manger
732-224-2470
kflorio@brookdalecc.edu

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April 30, 2017**

Please complete the following and fax to: 732-224-2470 or
Mail your completed contract with your payment to:

Brookdale Public Radio
765 Newman Springs Rd.
Lincroft, NJ 07738
Phone/fax: 732-224-2470
Email: kflorio@brookdalecc.edu
Website: www.brookdaleguitarshow.com

Booth Space: booth set-up, electricity and 2 passes for entry.

Setup Day/Time: **Sunday 4/30/17 6am – 8:30am**

Breakdown Day/Time: April 30, 2017 at 4:00pm

The undersigned hereby represents and warrants that he/she is duly authorized to execute this binding contract on behalf of _____ (Company/Business Unit).

Print Name: _____

Signed: _____

Date: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Individual to be in charge at booth: _____

Do you need access to electricity: _____?

Terms and Conditions:

Brookdale Public Radio (BPR) reserves the right to refuse booths and/or passes to anyone for any reason. Only one exhibitor, firm, or entity may occupy each booth (Includes car-trunkers). No sales of musically related items by exhibitors, buyers, or public will be tolerated outside the hall, in the loading areas or in the lobby. Brookdale Public Radio accepts no responsibility for trades or deals made by anyone at or away from the show. Each buyer and/or exhibitor is fully responsible for city, state, and/or federal taxes, fees and/or fines incurred while participating in and/or attending this event. Each buyer and/or exhibitor can, at their own option and expense, provide their own property and liability insurance and are solely responsible for their booth(s) and contents from load-in to load-out. Twenty-four hour security is provided by Brookdale Community College. Neither BPR, nor its employees will be held responsible for any injuries and/or accidents. No refunds after April 1, 2017. This booth application/contract is not valid and will not be accepted without signature of the principal person in charge of leased booth(s).

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Exhibitor Payment Information

Payment must be received before the show, or your company will not be allowed on the show floor.

We cannot guarantee an early load in at this time

IF we get approval, would you like to LOAD IN Early? (Saturday, April 29, 2017) YES NO

The show will be booked on a first come basis, ensuring an equal opportunity to all VENDORS. All contracts must be received no later than, **April 1, 2017 or you must pay the late registration price.**

Company Information:

Name of Company/Business Unit:		
Street:		
City:	State:	Zip:
URL:		
Contact name:		Phone:
Fax:	Email:	

Rate Information:

I would like to lease 1 booth + registration @ \$125 \$ _____

I would like to lease 2 booths + registration @ \$200 \$ _____

I would like to lease ____ table(s) @ \$50 each \$ _____

TOTAL: \$ _____

Payment Method (select #1 or #2): IF YOU'RE PAYING BY CREDIT CARD YOU CAN ALSO PAY ONLINE AT www.brookdaleguitarshow.com

1. Check. Make check payable to BROOKDALE PUBLIC RADIO																													
Mail to 765 Newman Springs Rd. Lincroft, NJ 07738																													
2. Credit Card:																													
AMEX Card Number:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td> </tr> </table>																												
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Card Verification Code: Last 3 digits on MC/Visa/Discover ___ ___ ___																													
Last 4 digits on AMEX ___ ___ ___ ___																													
Name on Card:																													
Expiration Date:																													
Credit Card Statement Address:				Street:				State:				Zip:																	
				City:																									
Credit Card Signature:																													

Payment Terms: Full payment is due with application.

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FAQ:

What do I get with registration?

When you register for the event you get a booth, access to electricity as needed, 2 VIP wristbands for entry and 2 chairs. *Additional wristbands are \$10 each.*

How big are the booths?

Every booth is 10' wide by 9'. 3 tables will fit in these booths in a U shape. If you need more tables, you need a 2nd booth.

Can you explain the rates?

Registration, 1 booth + 1 table = \$175

Registration, 1 booth + 2 tables = \$225

Registration, 1 booth + 3 tables = \$275

If you need more than 3 tables, you need a 2nd booth!

Registration, 2 booths + 1 table = \$250

Registration, 2 booths + 2 tables = \$300

Registration, 2 booths + 3 tables = \$350

Registration, 2 booths + 4 tables = \$400

Registration, 2 booths + 5 tables = \$450

Registration, 2 booths + 6 tables = \$450 (1 FREE TABLE)

Can I bring my own tables?

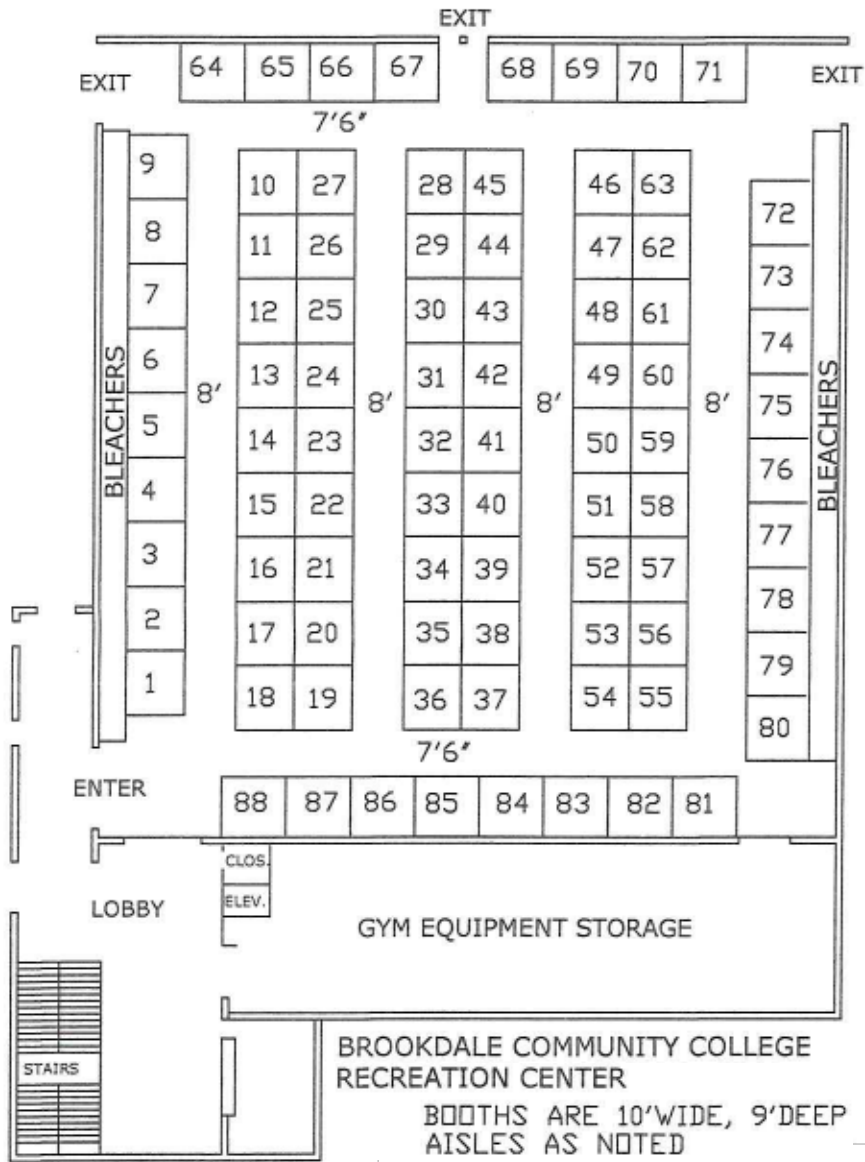
No, vendors may not bring their own tables.

What happens if I'm late?

All vendors must load in on Sunday before 8:30am. If you do not arrive at your scheduled time you will not be permitted to load in. Our patrons will be making their way into the venue, cars loading in must be removed or they are causing a potentially dangerous situation.

Can I leave a deposit to hold my reservation?

No. All registrations must be paid for in full BEFORE the event or your registration will be cancelled.



PLAN PREPARED BY,
 LIGHTING AND DECORATING, INC.
 171-173 GOULD AVENUE
 PATERSON, NJ 07503
 TEL, 973 345-8080
 FAX 973 345-9080 T.A 2/25/2011